

Are you 18 years or older? Yes No

Have you been convicted of or pled guilty to a felony or misdemeanor other than a minor traffic violation? *(Conviction will not necessarily disqualify applicant from employment.)* Yes No

If yes, state the nature of the conviction or plea, the date, and explain

Name of person to notify in case of emergency _____

Address _____ **Emergency Phone No.** (____) ____-_____

EDUCATION

Type of School	Name of School	City and State	Number of Years Completed	Graduate?		Courses Pursued / Degrees Granted
				Yes	No	
Grade School						
Middle School						
High School						
College or University						
Business, Trade, Technical School or College						
Correspondence or Special School or College						

List any special job-related skills and qualifications acquired from education, employment, volunteer work or military service.

List specific skills or office machines, tools, machinery or other equipment that you are trained on and can operate that will be helpful in performing the responsibilities of the position (s) for which you are applying

May we contact the employers listed above? Yes No If no, indicate which one(s) you do NOT wish us to contact and state the reason why you prefer that we do not contact the employer(s).

Have you ever been discharged or asked to resign from any position? Yes No If yes, please state the employer and dates of employment.

Which of your previous jobs have you liked best?

Why?

Which of your previous jobs have you liked least?

(Continue to next page to complete this application)

APPLICANT'S STATEMENT

(Please indicate that you have read and understand each paragraph of the Applicant's Statement by placing your initials beside each paragraph.)

Initials

_____ I certify that this application was completed by me and that all entries and information in it are TRUE and COMPLETE to the best of my knowledge. In the event of employment, I understand that false, misleading or omitted information in my application may result in discharge.

_____ I authorize investigation of all statements contained in this application as may be necessary in arriving at an employment decision. I understand that an investigation may be made and information may be obtained through interviews with personal references and past employers, a criminal history check and/or driver's record check. This inquiry may include information as to, among other things, my character, general reputation and personal characteristics, as well as information about my work performance and workplace conduct. I consent to this investigation and to the consideration of any statements of references, former employers or others that are given in response to the inquiry.

_____ I hereby release all parties, including but not limited to Southern Roofing, personal references and previous employers, from liability for any injury or damage that may result from their furnishing information concerning me or any action Southern Roofing takes on the basis of such information.

_____ I understand that, according to federal law, all individuals who are hired must, as a condition of employment, produce certain documentation to verify their identity and United States citizen status or, if aliens, their legal authorization to work in the United States. As a consequence, I understand that any offer of employment to me is contingent upon my ability to produce the required documentation within the time period required by law.

_____ I understand that this application is not, and is not intended to be, a contract of employment and that any resulting employment is for no fixed period of time and is terminable at any time and for any reason by me or by Southern Roofing. I further understand that statements which may be contained in policies, practices, handbooks or other material do not create any guarantee of employment and that Southern Roofing has the right to modify, amend or terminate policies, practices, benefits plans or other programs within the limits and requirements imposed by law. I understand that no representative of Southern Roofing, other than an officer, has the authority to enter into any agreement for any specific period of time or to make any agreement contrary to the foregoing and that any such agreement must be in writing to be binding.

_____ I understand that, upon employment, I will sign an agreement relating to confidential information, if required.

Signature of Applicant

Date

THIS APPLICATION WILL NOT BE CONSIDERED ACTIVE AFTER 30 DAYS